

Local Development Framework

City of Bradford Metropolitan District Council



Core Strategy: Issues and Options Engagement Plan



February 2007

FOREWORD

Bradford Council is working towards preparing a Local Development Framework to guide future growth and development in the District in the period up to 2021. The District faces some major challenges ahead arising from development pressure for new housing, retail and commercial premises and the supporting infrastructure, services and facilities required to facilitate major growth and regeneration. The first stage in preparing the LDF is the preparation of the Core Strategy.

The Core Strategy is the key document, of a portfolio of Local Development Documents (LDDs), which will eventually make up the Local Development Framework for Bradford. The more detailed elements of the LDF will be prepared in the light of the Core Strategy.

The Core Strategy will set out the long-term spatial vision for the District and strategic policies to deliver that vision. The Core Strategy will then inform all the other Development Plan Documents to be produced as part of the LDF.

One of the key aims of the new system is to strengthen community involvement in the planning of the places in which people live and work. Importance is placed on community involvement throughout the preparation of the new Development Plan Documents but in particular in the early stages. The Government now requires all planning authorities to prepare a Statement of Community Involvement (SCI) which sets out how the Council Intends to engage with the Community in preparing its LDF and also how it engages with the community in dealing with planning applications. Bradford Council is committed to ensure that everyone has an equal opportunity to play an active and positive role in considering the planning issues, which affect them and the District. The SCI for Bradford was submitted to the Secretary of State for independent examination in November 2006.

The consultation on the Issues and Options is the essential first stage in developing the Core Strategy. It provides an opportunity for the community to consider the big issues facing the District, help shape the long-term vision and ultimately the strategic policies to deliver the vision.

This document sets out how the Council will seek to engage the public in considering the Core Strategy issues and options. The engagement plan sets out the aims and principles of the consultation, the key activities it will undertake as part of that engagement and how the material will be used in the next stages.

This engagement plan has been developed based upon:

PPS12
PPS12 companion guide
Bradford submission SCI
Approved Bradford LDS.
PAS LDF checklist

The engagement plan is in three parts:

Part I sets out the aims and principles that will underpin the Consultation on the issues and options

Part II is a consultation and participation plan that sets out how the Council will aim to meet the aims and principles in part 1 and also comply with the submission SCI

Part III sets out how the consultation and engagement will be recorded and used in the next stages in developing the core Strategy.

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Part 1
AIMS AND PRINCIPLES

1. BACKGROUND

What is a Local Development Framework

- 1.1 The current Replacement Unitary Development Plan (RUDP) for Bradford was formally adopted in October 2005.
- 1.2 The Government introduced proposals for planning reform to speed up the planning system through the Planning and compulsory Purchase Act 2004. This changed the current pattern of development plans. The old system of a single Unitary Development Plan covering the whole District is therefore being replaced by a development plan that is made up of a series of separate documents constituting the Local Development Framework.

Local Development Documents (LDD)

- 1.3 Documents that make up the Local Development Framework are called Local Development Documents; these have to conform to the policies put forward in the Regional Spatial Strategy. There are two types of Local Development Document:

Development Plan Documents (DPD)

- 1.4 These are documents that form part of the statutory development plan for the District and are subject of a Public Examination by an independent Inspector. These include the following:
 - Core Strategy – this sets out the spatial vision for the District, the strategic policies for guiding development, the housing requirement, and a framework for monitoring and implementing the Strategy.
 - Site Allocations – this identifies sites for development.
 - Area Action Plans – this is a planning framework that is targeted at a specific area.
 - Proposals Map – this will show the proposals for the District on an OS Map base, and will be updated as individual documents are adopted.
- 1.5 DPD's have to go through the following stages as part of their preparation:
 - Evidence gathering
 - Identification of Issues and Options
 - A Pre Submission Issues and Options community consultation
 - Preparation of Preferred Options
 - Submission of Preferred Options to the Secretary of State and subsequent community consultation
 - Independent Public Examination
 - Inspector's Report
 - Adoption

- 1.6 All DPDs will be tested thoroughly at an independent public examination to see whether they satisfy the statutory requirements for the preparation of a plan and determine if it is 'sound'. PPS12 sets out the criteria for assessing whether a DPD is 'sound'. One of the tests of 'soundness' is whether the DPD has been prepared in compliance with the Statement of Community Involvement, or with the minimum requirements set out in the Regulations where no Statement of Community Involvement exists.

Statement of Community Involvement

- 1.7 This sets out how the Council intends to engage the community in producing Local Development Documents that make up the Local Development Framework, and in the consideration of planning applications. The SCI is itself a Local Development Document that is the subject of a Public Examination by an independent Inspector. Once adopted, all other LDD's will have to comply with the requirements for community involvement set out in the adopted SCI. The SCI was submitted to the Secretary of state for independent examination and for public comment in November 2006.

What Is A Core Strategy?

- 1.8 Planning Policy Statement 12, Local Development Frameworks, (PPS12) gives guidance on the contents of a core strategy. It should normally be the first Development Plan Document (DPD) produced, and once adopted all other Local Development Documents (LDDs) must conform to it. In the case of Bradford the Allocations DPD and Waste DPD are being prepared concurrently. However, their examination in public will take place sequentially so that the principle of conformity of the other DPDs to the Core Strategy can be tested.
- 1.9 The Core Strategy should set out the key elements of the planning framework for the area. In particular it should set out the long term spatial vision for the District and the strategic policies required to deliver that vision. It should look at least ten years from the anticipated adoption date, and beyond where the Regional Spatial Strategy sets a longer term time horizon The Core Strategy should include:
- a spatial vision
 - strategic objectives;
 - Spatial Strategy
 - core policies;
 - and a clear, achievable monitoring and implementation framework.

Insofar as the DPDs are concerned it must take into account the need to contribute appropriately to national, regional and local requirements at acceptable social, environmental, and economic costs. It should be in general conformity with the Regional Spatial Strategy for Yorkshire and the Humber. The Core Strategy is a key component in delivering the District's Community Strategy and longer term Vision 2020. It

should also seek to support the spatial delivery of other relevant local strategies such as the Local Transport Plan.

- 1.10 The Companion Guide to PPS 12¹ gives further guidance on the content of core strategies. The main points are that it should:
1. Contain a clear spatial vision
 2. Be guided by sustainability principles
 3. Be in general conformity to regional spatial strategies
 4. Avoid repeating national and regional policy
- 1.11 The guidance makes clear that a core strategy should contain clear and concise policies for delivering the strategy, which will apply to the whole of the local planning authority's area or to locations within it. It should not identify individual sites, which are to be dealt with under site specific allocations DPDs or Area Action Plans. It should therefore set out broad locations for delivering the housing and other strategic development needs such as employment, retail, leisure, community and essential public services and transport development.
- 1.12 It should also provide the strategic policy for dealing with minerals and waste matters. In terms of minerals it should take account of how the District will contribute appropriately to national, regional and local requirements for minerals at an acceptable social, environmental and economic cost. For waste it should set out a strategy for sustainable waste management facilities, which enables adequate provision of waste management facilities in appropriate locations.
- 1.13 General locations for strategic development, major transportation issues and main patterns of movement and constraints may be set out on a key diagram which illustrate the broad strategy for the area in diagrammatic form.
- Community involvement in the new development plan system**
- 1.14 The new system has a greater emphasis on community involvement, which Bradford Council is already firmly committed to. Two of the key aims² of the new planning system are:
- Strengthening community and stakeholder involvement in the development of local communities, through involvement through the preparation of LDDs.
 - Front loading. Seeking consensus on essential issues early in the preparation of LDDs

¹ Creating Local Development Frameworks: a Companion Guide to PPS12 (ODPM, 2004)

² PPS12 paragraph 1.3

- 1.15 The SCI sets out the Local Planning Authority's policy of involving the community in the preparation and revision of LDDs and planning applications. Regulations 25 and 26 for LDDs and Regulation 17 for SPDs set minimum requirements for community involvement³. This plan provides the detail on how and when the community will be involved in preparing the Core Strategy in line with the Councils emerging SCI and how it will comply with the minimum requirements set out in the Regulations.

Aims

- 1.16 This participation and engagement plan has been drawn up to ensure compliance with the emerging SCI and associated statutory regulations when drawing up the Core Strategy and that as many different stakeholders and as wider community representation as appropriate are engaged. This should ensure that as far as practicable the Core Strategy :
- Reflects the needs of the District and its communities
 - Is technically robust and based on sound information
 - Enjoys broad consensus

Objectives

- 1.17 This plan will:
- Identify the stakeholders that should inform the preparation of the Core Strategy
 - Set out how these stakeholders and communities will be able to inform the preparation of the Core Strategy
 - Establish when there will be opportunities for stakeholders and communities to inform the preparation of the Core Strategy

Principles

- 1.18 In line with guidance in PPS12⁴ there are several principles, which will underpin the approach to consultation and participation.
- Maximise the opportunities for as many stakeholders and members of the public to inform the preparation of the Core Strategy including those who would not normally have their voices heard.
 - Focus the Councils resources on the existing networks and forums that are in place in the District.
 - Provide good quality, accessible and relevant information throughout the preparation of the Core Strategy.
 - Provide opportunities for meaningful and active participation in the drafting of the Core Strategy which is appropriate to the stage and

³ The Town and Country Planning (Local Development) (England) Regulations, 2004

⁴ PPS12 para 3.4

which are followed up so that participants and those contributing are clear about the difference that their involvement has made.

- 1.19 Meet the requirements of the Strategic Environmental Assessment Directive (SEA) with regards to consultation.

PART 2
PARTICIPATION AND ENGAGEMENT PLAN

2 Background

- 2.1 In order to comply with the SCI a range of methods have been proposed to meet the objectives set out in section 1 above. Table 1 below sets out the key mechanisms.

Table1 Mechanisms for consultation		
Objective of consultation	Mechanisms for engagement	Key communities
Identifying what are the key spatial issues facing the District Potential options for Core strategy to address the issues.	Website	Public
	Media	Public
	Consultees	Statutory consultees and targeted bodies and organisations
	Notifications	Individuals and organisations on notification database
	Area workshops	Public and targeted organisations
	Topic Workshops	Statutory consultees and targeted bodies and organisations and public

- 2.2 The mechanisms are set out below in more detail.
- 2.3 Individuals and groups will be engaged using a range of mechanisms. The main ones are set out for below in Table 2.

Table 2 How different groups will be engaged	
Type of stakeholder	How they are most likely to inform the Core Strategy?
Individuals	<ul style="list-style-type: none"> • Sharing and accessing information • Responding to consultation • Attending one off seminar/workshop
Locally based networks and forums	<ul style="list-style-type: none"> • Sharing and accessing information • Responding to consultation • Attending one off seminar/workshop
Local Strategic Partnership (including sub partnerships)	<ul style="list-style-type: none"> • Sharing and accessing information • Responding to consultation • Attending one off seminar/workshop • Holding discussions on particular aspects
Members	<ul style="list-style-type: none"> • Sharing and accessing information • Briefings

Information provision during process

2.4 The documents which will be subject of the consultation are listed below.

- Issues and options topic papers:
 - 1 Introduction and Background
 - 2 The Spatial Vision and strategy for Bradford
 - 3 Meeting Need for dwellings
 - 4 Economy and jobs
 - 5 Transport and accessibility
 - 6 Community Facilities
 - 7 Environment
 - 8 Waste Management
- Sustainability Appraisal report of emerging issues and options

2.3 In addition to the above documents supporting material will be published to include:

- Core Strategy Engagement Plan
- Core Strategy easy read information leaflet
- Core Strategy issues and options Summary report
- Comment form and guidance note

2.4 The above documentation will be made available as follows:

Principal Planning Office at:

- Jacobs Well, Manchester Road, Bradford BD1 5RW (Mon-Thurs 9am to 5pm, Fri 9am to 4.30pm)

And also at the following Council Offices and main libraries:

- Keighley Town Hall, (Mon-Thurs 9am to 5pm, Fri 9am to 4.30pm)
- Shipley Town Hall, (Mon-Thurs 9am to 5pm, Fri 9am to 4.30pm)
- Ilkley Town Hall, (Mon-Thurs 9am to 12.30pm & 1.30pm to 5.00pm, Fri 9am to 12.30pm & 1.30pm to 4.30pm)
- Bradford Central Library, (Mon-Fri 9am to 7.30pm, Sat 9am to 5pm)
- Shipley Library, (Mon-Fri 9am to 7pm, Sat 9am to 5pm)
- Keighley Library, (Mon-Fri 9am to 7pm, Sat 9am to 5pm)
- Bingley Library, (Mon-Fri 9am to 7pm, Sat 9am to 5pm)
- Ilkley Library, Station Road, Ilkley LS29 8HA (Mon-Fri 9am to 7pm, Sat 9am to 5pm)

2.5 The documents will be available to view and download on the Council's web site at www.bradford.gov.uk/planning.

2.6 Copies of the documents will also be available on request.

2.7 Additional material will be produced for the workshop events in order to facilitate effective engagement. This will take the form of exhibition material,

information leaflets, visuals and power point presentations appropriate to the target audience.

Targeted Consultees

- 2.8 The Core documentation set out above will be sent to the statutory consultees as well as key communities of interest, stakeholders, community groups for comment. These bodies include those set out in Appendix 2, but will be added to as appropriate.
- 2.9 In addition the council will notify in writing those who have indicated that they wish to be kept up to date with work on the LDF.

Press and media coverage

- 2.10 The Council will produce press release and provide briefings at the launch of the consultation exercise for all locally circulating newspapers and local radio networks.

Key Networks and Partnerships

- 2.11 There are several existing key organisations and networks, which will be actively engaged as part of the process, are set out below. This will involve either attendance and/or provision of appropriate material. These are not exhaustive and other networks may be engaged as appropriate.

Organisation/network	Role	Focus/coverage
Bradford Vision	Local strategic partnership for Bradford	Partnerships and stakeholders/district wide
Neighbourhood Forum	Public forum for considering local issues	Public/locality planning/District wide
Bradford and Keighley Youth Parliament	Public forum for involving young people in districts issues.	Young people/district wide
Mobility Planning Group	Public Forum looking at Mobility issues	Disabled/district wide
CNET	Promotes community representation and deal with issues surrounding social and economic planning in Bradford & District.	Community groups/district wide
Primary Care Trust	Health care provision	Partners/District wide

- 2.12 The Council will attend the main partnership meetings to outline the Core Strategy Issues and Options. These include:
- Housing
 - Economic
 - Environmental
 - Learning

- Safer Communities
- Strategic Health Improvement
- Children and Young People
- Building Communities
- Cultural Consortium

Area Workshops

2.13 Three Workshops will be run with a specific spatial focus, The three area focuses will be:

- Bradford,
- Airedale (& Villages)
- Wharfedale.

2.14 The Workshops will involve brief presentations and then facilitated group discussion on key topics and issues as they relate to that area but also the district in general. The workshops will be targeted at key stakeholders, interest groups, community groups and also the public with an interest in that area.

Themed Workshops

2.15 In addition to the area workshops there will be several more in depth work shops which will look key topics in more depth. These will include:

- Housing/Homes
- Employment and the economy
- Waste
- Transport

2.16 These will be targeted events seeking the input of key stakeholders/service providers as well as local communities representation. As with the area workshops these will involve brief presentations followed by facilitated group discussions.

Members

2.17 All members will be sent the documentation. They will also be invited to drop in briefing sessions with officers to introduce both the Core Strategy Issues and Options as well as the wider LDF context. The Issues and Options papers will also be taken to appropriate Committees for comment.

Parish Councils

2.18 The Parish Councils will be sent all the documentation for comment. They will also be invited to attend both the area and the topic workshops.

Planning Aid

2.19 Yorkshire Planning Aid provides a free, independent and professional planning advice service to individuals and groups from within the Yorkshire and Humber region who cannot afford professional fees. Yorkshire Planning

Aid is part of a network of nine Planning Aid Services throughout the country, all of which are part of the Royal Town Planning Institute, a Registered Charity. Services operate through small staff teams and a network of professionally qualified volunteers.

- 2.20 The service is targeted at disadvantaged communities, and at groups which represent or work with people who need support and guidance in order to get involved with the planning system, for example young people, people with disabilities, or people from ethnic minority communities.
- 2.21 Bradford Council will publicise Yorkshire Planning Aid's services at its public access points, and will work in partnership with the organisation to increase local community involvement in the preparation of the Core Strategy.

Part 3
Next Steps

Next Steps

- 3.1 The Council will record discussions of the formal workshop events and also any discussions, which take place at key network meetings. These will be a public record. The issues raised at these events together with all of the formal written responses will then be logged and summarised. The council will then consider the matters raised and its proposed response.
- 3.2 Those who have made comments or were engaged in a workshop will be sent the summaries and the Councils response. Where the issues raised require further meeting or input from stakeholders or groups these will be arranged to as appropriate.
- 3.3 The Council will then prepare its Preferred Options documentation for formal Consultation. This will draw on the Issues and Options Consultation and set out what is the preferred approach and why the council has not followed other possible options. A statement of Consultation will be produced setting out the consultation undertaken on Issues and Options stage and how the Council has used that input to inform the preferred options. The preferred option will also be subject to a Sustainability Appraisal to assess the likely environmental, social and economic impacts of the chosen options.

APPENDIX 1

Glossary

List of acronyms

AMR	Annual monitoring report
CS I&O	Core Strategy Issues and Options Paper
GOYH	Government Office for Yorkshire and the Humber
I&OP	Issues and Options paper
LDD	Local Development Document
LDF	Local Development Framework
LDS	Local Development Scheme
LPA	Local Planning Authority (District and Borough Councils)
LTP	Local Transport Plan
PPG	Planning Policy Guidance
PPS	Planning Policy Statement
RPG	Regional Planning Guidance
RSS	Regional Spatial Strategy
SA	Sustainability Appraisal
SCI	Statement of Community Involvement
The Act	Planning and Compulsory Purchase Act 2004

APPENDIX 2 Consultees

List of Specific Statutory Consultees

- Government Office for Yorkshire and Humber (GOYH)
- Yorkshire and Humber Regional Assembly
- Yorkshire Forward (Regional Development Agency)
- Adjoining Local Planning Authorities:
 - Calderdale Metropolitan District Council
 - Craven District Council
 - Harrogate District Council
 - Kirklees Metropolitan District Council
 - Lancashire County Council
 - Leeds Metropolitan District Council
 - North Yorkshire County Council
 - Pendle Borough Council
- *Town and Parish Councils in Bradford District:*
 - Addingham Parish Council
 - Burley Parish Council
 - Clayton Parish Council
 - Cullingworth Parish Council
 - Denholme Town Council
 - Haworth, Cross Roads & Stanbury Parish Council
 - Ilkley Parish Council
 - Keighley Town Council
 - Menston Parish Council
 - Oxenhope Parish Council
 - Sandy Lane Parish Council
 - Silsden Town Council
 - Steeton with Eastburn Parish Council
 - Wilsden Parish Council
 - Wrose Parish Council
- *Town and Parish Councils in Neighbouring Authorities:*
 - Bradleys Both Parish Council
 - Cononley Parish Council
 - Cowling Parish Council
 - Denton Parish Council
 - Draughton Parish Council
 - Drighlington Parish Council
 - Farnhill Parish Council
 - Gildersome Parish Council
 - Glusburn Parish Council
 - Laneshaw Bridge Parish Council
 - Middleton Parish Council
 - Nesfield with Langbar Parish Council
 - Otley Town Council
 - Sutton-in-Craven Parish Council
 - Trawden Forest Parish Council
 - Wadsworth Parish Council
 - Weston Parish Council
- The Environment Agency
- The Countryside Agency
- The Highways Agency
- Historic Buildings and Monuments Commission for England (English Heritage)
- English Nature
- ~~Strategic Rail Authority~~
- Network Rail
- Department of Transport
- Relevant Telecommunications Companies
- West Yorkshire Strategic Health Authority
- Relevant Electricity and Gas Companies
- Yorkshire Water

List of General and Other Consultees

The following is a list of the general consultees who will be notified of the consultation. These are not exhaustive and will be added to.

-
- Addingham Civic Society
 - Airedale NHS Trust Estates
 - Airedale Partnership
 - Airedale Primary Care Trust
 - Aire Valley Conservation Society
 - Allerton Community Association
 - Apperley Bridge Development Residents Association
 - Asian Business Forum
 - Baildon Civic Society
 - Baildon Community Council
 - Baildon & District Residents Association
 - Baildon Parents & Tots Group
 - Bingley Civic Trust
 - Bingley CVS
 - Bingley Environmental Transport Association
 - Bingley Labour Party
 - Black Mountain Millenium Green/Brunel Community Association
 - Bolton Woods Community Association
 - Burley Community Council
 - Bradford Access Action
 - Bradford Business Link
 - Bradford Botany Group
 - Bradford Breakthrough Ltd
 - Bradford Chamber of Commerce & Industry
 - Bradford Civic Society
 - Bradford Community Health Trust
 - Bradford Community Housing Trust
 - Bradford Community Transport
 - Bradford Diocesan Office
 - Bradford & District Chamber of Trade
 - Bradford Health Authority
 - Bradford Hospitals NHS Trust
 - Bradford & Ilkley College
 - Bradford Motorcycle Action Group
 - Bradford Night Stop
 - Bradford & Northern Housing Association
 - Bradford Ornithological Group
 - Bradford Primary Care Trust
 - Bradford Retail Action Group
 - Bradford South & West Primary Care Trust
 - Bradford University
 - Bradford Urban Wildlife Group
 - Bradford Vision
 - Braithwaite & Guard House Community Association
 - Bridleways Association
 - British Waterways
 - City Centre Project
 - Clayton Heights Residents Association
 - Housing Corporation (NE Region)
 - Idle Village Tenants & Residents
 - Ilkley Civic Society
 - Ilkley Design Statement Group
 - Jenny Lane Action Group
 - KADAL
 - Keighley College
 - Keighley Local Enterprise Agency
 - Learning & Skills Council
 - Leeds/Bradford International Airport Ltd
 - Let Wyke Breathe
 - Manningham & Girdlington SRB
 - Manywells Health Concern Group
 - Menston Community Association
 - Mercury Communications
 - Mobility Planning Group
 - Morton Village Society
 - National Farmers Union
 - National Museum of Photography, Film & Television
 - North Bradford NHS Primary Care Trust
 - Oakdale Residents Association
 - Oakworth Village Society
 - Oxenhope Social Club
 - Planning Inspectorate
 - Railtrack
 - Ramblers Association
 - Ravenscliffe & Greengates Community Forum
 - Regen 2000
 - Royal Town Planning Institute
 - Royds Community Association
 - RSPB (North West Region)
 - Shipley College
 - Silsden Town Action Group
 - South Pennines Association
 - South Pennines Packhorse Trail Trust
 - Sport England (Yorkshire)
 - Stockbridge Neighbourhood Development Group
 - The British Horse Society
 - The Girdlington Centre
 - Thorpe Edge Community Forum
 - Transport 2000 (Yorkshire Division)
 - Trident
 - Wakefield M D C
 - West Central Area District Federation Tenant & Residents
 - West Yorkshire Ecology
 - West Yorkshire Police
 - West Yorkshire Ramblers Association (Bradford Group)
 - Windhill Community Advice Centre
 - Windhill Futures Project

- Cottingley Community Association
- CPRE Bradford District
- CPRE West Yorkshire
- Denholme Residents Action Group
- DEFRA
- Dial Bradford
- Eldwick Village Society
- Fagley Lane Action Committee
- Fagley Tenants & Residents Association
- First Bradford
- Friends of the Earth (Leeds)
- Greenhill Action Group
- Greenway Amenity Group
- Harden Village Society
- Haworth & Oxenhope District Bridleways Group
- Hazel Beck Action Group
- Healthy Heaton Project
- Heaton Township Association
- Heaton Woods Trust
- Home Builders Federation
- House Builders Federation (Yorkshire Region)
- Wilsden Village Society
- Woodhouse & Springbank Neighbourhood Forum
- Wrose Community Centre
- Yorkshire Dales Society
- Yorkshire Planning Aid
- Yorkshire Riding Centre
- Yorkshire Union of Golf Clubs
- Yorkshire Wildlife Trust
- MP's Bradford, Shipley and Keighley Constituencies
- Bradford Councillors (90 in total)

List of Individuals, Groups and Organisations that the Council will Notify

(the Council maintains a list of those who have requested to be notified of consultation on the LDF documents this is constantly being updated)

- Barton Wilmore Planning Partnership
- Bradford Community Housing Trust
- British Wind Energy Association
- Campaign For Real Ale
- CB Richard Ellis Ltd
- Countryside Properties (Northern) Ltd
- Dialogue Communicating Planning
- George Wimpey Northern Yorkshire Ltd
- Littman Robeson
- North Country Homes Group Ltd
- Plot of Gold Ltd
- The Theatres Trust
- Walton & Co